Centre for Internal quality Assurance (CIQA)
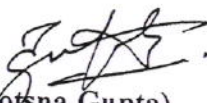## Directorate of Distance Education
Kurukshetra University Kurukshetra
(Established by the state legislature Act XII of 1956)
('A+' Grade, NAAC Accredited)

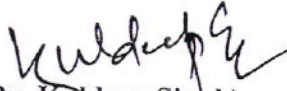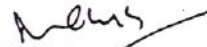## Subject: Quality Audit meeting of CIQA DDE

A meeting of the CIQA committee members of DDE held on 04.05.2023 at 11.00 A.M. in committee room of Teaching block DDE K.U.K to discuss the issues related to quality services delivery to students. As the services can be assured through a robust system of planning and procedures, members discussed following at length:

1. **Academic Planning:** since in DDE all plans are approved by Advisory body, the CIQA committee discussed that academic planning need to be mapped out in a structured way through inflows from programme coordinators and feedback of stackholders.

2. **Validation:** all the issues were discussed to ensure that all the programmes are academically viable. As advisory board lack any structure system, opinion inputs should be taken from Programme coordinators.

3. **Monitoring, Evaluation and Enhancement Plans:** for continual quality improvements report of academic activities, academic Planning, counselling, feedback from learner support centers, report from examination centers, external Auditor, academic analytics and periodic review are required by the CIQA DDE for improvements in quality of programmes and better performance.

After the meeting, the committee also apprised the position in details on the above points before the Director, Directorate of Distance Education.

(Dr. Jyotsna Gupta)
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